|  |  |
| --- | --- |
| **Organisation Name (this will be the listed name on our Member Directory)** |  |
| **Address** |  |
| **Town/City** |  |
| **Postcode** |  |
| **Telephone (contact for membership matters)** |  |
| **Web Address** |  |
| **Organisation annual turnover (or asset value for property owners)** |  |
| **Number of employees in the UK** |  |
| **How did you hear about us?** |  |
| **What is your primary reason for joining UKGBC?** |  |
| **Occupied space nationwide (inc office, retail and manufacturing) in sqm** |  |
| **Please list other UK cities where you have offices** |  |
| **If you have a generic email address for Accounts Payable, please add here** |  |

**Contacts**

We would encourage you to add as many and as diverse a range of contacts as you can in order to get the most out of the membership, including your executive, management, sustainability, technical, marketing, PR, HR/training colleagues. *(Add as many additional rows to this table as you need,* ***or we can send you an Excel template if adding a large number).***

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First Name** | **Last Name** | **Job Title** | **Email** | **Direct Tel (optional)** | **Based at Regional office, different from above? (town/city)** | **Primary Contact (choose only one by putting “y”)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

***Please note that contacts will be added to UKGBC mailings. Email*** ***info@ukgbc.org*** ***to opt out at any time***

|  |  |
| --- | --- |
| **Name of main contact for marketing/PR/comms** *Nb. We wish to liaise directly with this person in order to: respond effectively to press enquiries from journalists; develop integrated PR; to obtain sign-off on press releases; to provide social media, press and events information which you can disseminate to your workforce* | **Name of main contact for HR/training***Nb. We wish to align our sustainability learning offering to your own organisations' L&D strategy, for which we need to be well linked in to HR and training teams in each of or member organisations.* |
|  |  |

# Organisation Sector

# Primary Sector

Please put a "1" inside the box that best describes your organisation's primary area of work

**(choose only one)**

|  |  |
| --- | --- |
|  | Academia |
|  | Architects/Designers |
|  | Charity/Member Org./Trade Body |
|  | Construction Consultants/QS |
|  | Constructors/Contractors |
|  | Developers |
|  | Engineers |
|  | Facilities Management |
|  | Finance and Investment |
|  | Government |
|  | Insurance |
|  | Law |
|  | Multi-Disciplinary Consultants |
|  | Owners/Occupiers |
|  | Product Manufacturers |
|  | Property Consultants |
|  | Sustainability Consultants |
|  | Utilities |

**Does your organisation also operate overseas? Yes/no**

#  Areas of Work

Please tick the box(es) that describe **your** areas of operation or sub-sectors (these are listed by building lifecycle)

🗹 ***Insert tick as applicable***

**Planning & Acquisition**

|  |  |
| --- | --- |
|  | Building Liability |
|  | Cost Consultants/QS |
|  | Developers |
|  | Exterior Designers (Landscapers) |
|  | Funders/Investors |
|  | Sustainability Consultant |
|  | Infrastructure |
|  | Insurers |
|  | Land Remediation Specialists |
|  | Landowners |
|  | Law |
|  | Owners |
|  | Planners/Planning Consultants |
|  | Project Managers |
|  | Refurbishment Specialists |
|  | Retailers |
|  | Surveyors |
|  | Utilities |

**Design**

|  |  |
| --- | --- |
|  | Contractors (Constructors) |
|  | Cost Consultants/QS |
|  | Designers/Architects |
|  | Environmental Consultants |
|  | Exterior Designers (Landscape) |
|  | Interior Designers |
|  | M & E Engineers |
|  | Infrastructure |
|  | Material Manufacturers/Product Suppliers |
|  | Owners |
|  | Project Managers |
|  | Refurbishment Specialists |
|  | Retailers |
|  | Structural Engineers |

 **Construction**

|  |  |
| --- | --- |
|  | Contractors (Constructors) |
|  | Cost Consultants/QS |
|  | Demolition Specialists |
|  | Environmental Consultants |
|  | Exterior Designers (Landscapers) |
|  | M & E Engineers |
|  | House Builders |
|  | Infrastructure |
|  | Material Manufacturers/Product Suppliers |
|  | Owners |
|  | Project Managers |
|  | Refurbishment Specialists |
|  | Remediation Specialists |
|  | Retailers |
|  | Structural Engineers |
|  | Waste Management |

 **Management & Operation**

|  |  |
| --- | --- |
|  | Asset Managers |
|  | Facilities Management |
|  | Occupiers |
|  | Infrastructure |
|  | Post Occupancy Evaluation |
|  | Property Agents |
|  | Waste Management |

 **Influencers**

|  |  |
| --- | --- |
|  | Certification Bodies |
|  | Education (Academic)/Training |
|  | Government |
|  | Membership Organisation |
|  | Trade Association/Professional Institution |
|  | Utilities |

|  |  |
| --- | --- |
| Full Membership (uk TURNOVER)*(inc Private & Public Limited companies, LLPs & Housing Associations)* | Annual Subscription Fee |
|  | Innovative Start-Up – **Conditions apply. Please complete section on page 5 to demonstrate how these are met\*** | £105+VAT **conditions apply - see page 5\*** |
|  | less than £1 million turnover  | £525+VAT |
|  | £1 million to £10 million turnover  | £1,840+VAT |
|  | £10 million to £30 million turnover  | £3,150+VAT |
|  | £30 million to £100 million turnover  | £4,725+VAT |
|  | £100 million to £500 million turnover  | £8,400+VAT |
|  | £500 million to £1 billion turnover  | £10,500+VAT |
|  | More than £1 billion turnover  | £12,500+VAT |
| FULL MEMBERSHIP (uk aSSET VALUE)*(For organisations whose primary business is property investment, ie those that own income-producing real estate assets)* | Annual Subscription Fee |
|  | <1bn AUM | £4,725 + VAT |
|  | £1bn - £2bn AUM | £8,400 + VAT |
|  | £2bn – £5bn AUM | £10,500 + VAT |
|  | >£5bn AUM | £12,500 + VAT |
| Gold Leaf Membership |  |
|  | Based on the above bands |  + £5,000+VAT (in addition to basic rate, above) |
| Associate Membership |  |
|  | Professional InstitutionsTrade AssociationsMembership Organisations | £1,050+VAT |

# Method of Payment

1. I attach a cheque *(payable to “UKGBC Ltd”)*

*or*

1. Please send an invoice to me at the address on Page 1

Purchase Order No. *………….....……(if required)*

**New Member Requirement towards Climate Action**

From May 2021 onwards, UKGBC is requiring all its business members to demonstrate that they have a commitment to climate action. As a minimum requirement of their membership of UKGBC, businesses will be required to submit their corporate-wide commitment to climate action to UKGBC. Our CEO Julie has set out the rationale for stronger member requirements in this [blog](https://www.ukgbc.org/news/race-to-zero-its-high-time-for-climate-courage-ambition-and-action/?mc_cid=aa8b0eeae7&mc_eid=dc2303a405) on our website, and further guidance can be found in this [FAQ document](https://www.ukgbc.org/wp-content/uploads/2021/04/MembershipRequirement_FAQ.pdf?mc_cid=aa8b0eeae7&mc_eid=dc2303a405).

Below, with applicable links to your website, please provide information about your organisation’s commitment to climate action in terms of:

1. Scope of GHG emissions reductions (e.g. Scope 1 and 2 emissions from your company’s operations in your direct control and/or scope 3 emissions outside of your company’s direct control) and,

|  |
| --- |
|  |

1. Timescales for GHG emissions reductions (e.g. halving scope 1 & 2 emissions by 2030)

|  |
| --- |
|  |

If your organisation has not yet set a climate commitment, you have at least 12 months from this membership application date (for FY2021/22) in which to do so. We will contact you a few months before your renewal to discuss your progress.

**Gold Leaf Members**

From May 2021 onwards, UKGBC is requiring all its Gold Leaf members to demonstrate that they have a commitment to climate action. As a minimum requirement of your membership of UKGBC, Gold Leaf members will be required to join the UNFCCC-backed [Race To Zero](https://racetozero.unfccc.int/what-is-the-race-to-zero/?mc_cid=aa8b0eeae7&mc_eid=dc2303a405) Campaign by aligning your corporate-wide commitment with the UNFCCC-backed [Race To Zero campaign](https://racetozero.unfccc.int/wp-content/uploads/2021/04/Race-to-Zero-Criteria-2.0.pdf) criteria.

Below, with applicable links to your website, please provide information about your organisation’s commitment to join the Race To Zero:

|  |
| --- |
|  |

If your organisation has not yet joined the Race To Zero, you have at least 12 months from this membership application date (for FY2021/22) in which to do so. We will contact you a few months before your renewal to discuss your progress.

**\* Innovative Start-Up Membership**

**Innovative Start-Up conditions (all must be met)**

* The company’s product or service aims to solve a challenge aligned with UKGBC's [vision](https://www.ukgbc.org/our-mission/) for a sustainable built environment.
* The company’s product or service is designed to scale very quickly and can be applied and marketed globally.
* It is less than 5 years since the date of the company’s incorporation.
* The company has less than 50 employees (globally) and a turnover of less than €10m (i.e. an SME as [defined](http://ec.europa.eu/growth/smes/business-friendly-environment/sme-definition_en) by the EC).
* The company’s product or service offer is not predominantly advisory/consultancy.

**(FOR “INNOVATIVE START-UP” MEMBERSHIP APPLICATIONS ONLY):**

Please confirm:

|  |  |
| --- | --- |
| Number of company employees globally |  |
| Month and year of company’s incorporation |  |
| Which (if any) innovation hubs or accelerators are you, or have you been, a part of? |  |

Please demonstrate how the above conditions have been met by answering the questions below. We will use information supplied here to help promote and share details of your product / service via UKGBC communications channels.

|  |  |
| --- | --- |
| Product/ service description |  |
| Which of the five areas within UKGBC's [vision](https://www.ukgbc.org/our-mission/) does your product or service address? |  |
| What specific challenge does your product or service attempt to solve? |  |
| Please describe what makes your product or service innovative \* |  |
| Please describe how your product/ service has been designed to scale up, quickly |  |

\* We recognise the subjectivity of innovation as a concept, and do not therefore set out a specific definition that must be met. An innovative solution relates heavily to context – it does not always need to be a novelty, or a technology, but may be a process, operation, or novel application of an old principle or product. We are interested in incremental, disruptive, and radical innovation.

# Statement of Member Commitment/Requirement

All Members are required to sign the Statement of Member Commitment/Requirement in order to complete their application. This should be signed by the Chief Executive or person authorised to sign on behalf of the organisation. *(You can either paste an electronic signature or print, sign and scan.)*

|  |  |
| --- | --- |
| Signature | Sign here or paste electronic signature  |
| Company Name |  |
| Position |  |
| Date |  |

# The Companies Act and electronic communication \*

In becoming a Full Member of the UK Green Building Council you will be registered under our statutory List of Members. To enable us to communicate with you electronically on statutory matters, for example notice and papers concerning the Annual General Meeting, in accordance with the Companies Act we require your specific permission to allow us to communicate electronically on such matters (rather than have to send hard copies). To this end, we would appreciate you agreeing to this request by inserting the e-mail address in the declaration below.

*(Although this is likely in most instances to be the same e-mail address as the lead contact name on the front of the application form we do actually require you to fill in the e-mail address again in order to validate your agreement).*

"*I/We agree to the Company's request to send or supply documents and information to me/us by electronic means or via the Company's website. My/Our address for such purpose is* [please insert email address here]



Please send your completed application form (which must contain the signed Member Commitment) either by post or electronically to:

Robert Fordham

Membership Services

UK Green Building Council

The Building Centre

26 Store Street

London WC1E 7BT

E-mail: Robert.Fordham@ukgbc.org

Tel: 020 7291 9932

*\* not applicable to Associate Members*